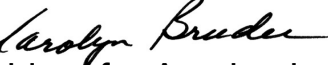


# FACULTY DEVELOPMENT GRANT GUIDELINES FALL 2007 - SPRING 2008

TO: All UL Lafayette Faculty

FROM: Dr. Carolyn Bruder   
Assistant Vice President for Academic Affairs

The Office of Academic Planning & Faculty Development will have a small fund available to departments to schedule speakers for an on-campus lecture for their faculties in Fall 2007-Spring 2008. The average amount of funding is about \$350 with the highest being \$700 and lowest \$100. The fund operates as follows:

**Objective:** To encourage investigation of new pedagogy or research techniques by the UL-Lafayette faculty. In short, the purpose is translated into a workshop with an outside consultant from a nearby area. The fund is **not** to be used as a travel subsidy for UL-Lafayette faculty to go to conferences.

## Guidelines for Application:

1. A letter stating the purpose of the workshop or lecture should be clear enough to make it possible for colleagues in other disciplines to evaluate its objectives.
2. A simple budget which indicates that costs have really been calculated. Please note that departmental or college contributions (however minimal) are an important part of the request in order to indicate support of the project.
3. Date of the proposed lecture(s).
4. A vita of the proposed consultant.

**DEADLINE FOR SUBMITTING APPLICATIONS:  
MONDAY, SEPTEMBER 10, 2007**