

Addendum A
Externally Funded Projects Effort Report (Projected)

Note: Complete this form only if you plan on working on an externally funded project this calendar year.

Name: _____

<u>Projected Effort</u> on Externally Funded Projects/Activities		Spring 20____	Fall 20____	Spring & Fall Semesters
Project Title	Account Number (if known)	% effort planned for project	% effort planned for project	Average % effort planned for project
«P1»	«R1»	_____ %	_____ %	_____ %
«P2»	«R2»	_____ %	_____ %	_____ %
«P3»	«R3»	_____ %	_____ %	_____ %
«P4»	«R4»	_____ %	_____ %	_____ %
«P5»	«R5»	_____ %	_____ %	_____ %
«P6»	«R6»	_____ %	_____ %	_____ %
Total Effort Planned for <u>Sponsored</u> Activities:		Total _____ %	Total _____ %	Total _____ %

Please answer the following questions about your summer 20____ work plans:

Will you be applying for a summer research award? Yes No

Do you plan on teaching during the summer? Yes No

 If yes, how many classes do you plan to teach? _____

Do you plan on applying for a paid summer sabbatical? Yes No

Do you have, or do you plan on having, a paid, formal summer administrative assignment? Yes No

Addendum B Externally Funded Projects Effort Report (Actual)

Name: _____

<u>Actual Effort</u> on Externally Sponsored Projects/Activities		Spring 20_____	Fall 20_____	Spring & Fall Semesters	PI's Initials	
Project Title	Account Number	% effort	Was your effort funded by the grant, or matched by the university?	% effort	Was your effort funded by the grant, or matched by the university?	Average % effort
«P1»	«R1»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
«P2»	«R2»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
«P3»	«R3»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
«P4»	«R4»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
«P5»	«R5»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
«P6»	«R6»	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ % <input type="checkbox"/> if less than committed	<input type="checkbox"/> Funded <input type="checkbox"/> Matched	_____ %
Total Effort Expended on <u>Sponsored</u> Projects/Activities:		_____ %		_____ %		_____ %

Please answer the following questions about your work during the summer of 20_____:

Did you have a summer research award? Yes No

Did you teach during that summer? Yes No

(If yes) How many credit hours did you teach? _____

Were you on a paid summer sabbatical? Yes No

Did you have a formal summer administrative assignment? Yes No

(If yes) What was that assignment? _____